

# Southampton Mineral & Fossil Society

## Privacy Notice



From 25<sup>th</sup> May 2018 your personal confidentiality will be protected by the General Data Protection Regulation (GDPR\*). Any personal information supplied by you when applying for, or renewing Southampton Mineral & Fossil Society (SMFS) membership, or subsequently, will be kept on file, in electronic storage, by the Secretary of SMFS. This information will be stored securely and deleted or destroyed when no longer needed or when removal is requested by you. A basic list of members names and addresses will be retained for historical purposes and will be available to SMFS Committee members.

The lawful basis on which SMFS processes personal data is one of Consent (as set out in Article 6 of the GPDR\*) whereby *'the individual has given clear consent for you to process their personal data for a specific purpose'*. In the case of SMFS, the specific purposes for holding personal data are to allow SMFS to communicate with its members, issue publications and notices to them, administer public liability insurance requirements and undertake any other Society administrative duties.

**You will now need to consent to the ways in which SMFS communicates with you by completing the attached form and returning it to the Secretary by post or email.**

For Family Membership consent must be received from all involved family members or partners. **Parental consent will be required to process the personal data of children under the age of 16 for any online services.**

Please make sure we have received your consent form before 25<sup>th</sup> May 2018. In the future you can opt in/out of any communications from SMFS by contacting the Secretary.

We will communicate with you only by the ways that you have consented to. We will use your personal data to provide the services that you would expect from your membership, which includes sending of the eNews and other communications, **we cannot do this without your consent.**

We will never share your data with other groups or companies for any reason but may share it with third parties if we are required to do so by law.

You have the right of access to the information that SMFS holds about you by formal request to the Secretary.

\*Regulation on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). More information available at: <https://www.eugdpr.org/>